



**Automation Alley's COVID-19 protocols must be followed by all visitors:**

- Must wear a mask in all common areas.
- Must use hand sanitizer upon building entry.
- Must provide contact information upon building entry.
- Must acknowledge review of this protocol and agree with Waiver of Liability.
- No more than 2 people allowed in the restroom at any time.
- May only use designated conference room, outdoor patio area and restroom.
- Must not exceed conference room capacities, as shown.
- Must conform to scheduled time for conference room occupancy.
- Conference room equipment must only be used by a single designated person.
- Must cover your mouth with tissue or sleeve for coughs and sneezes.
- Must always maintain social distance of 6 feet minimum.
- Food and drink must be in individual containers only.
- Unscheduled visitors may be refused entry.
- Must immediately report any incidents or concerns to Receptionist or staff.
- Must adhere to any requirements as directed by Receptionist and staff.
- Must notify AA if you or family members show symptoms within five days of visit.
- Reference Resource Guide and FAQs for additional information.

I acknowledge that I have reviewed the building use Protocol and I accept all visitor responsibilities listed. I am visiting this facility at my own risk, and I waive any liability on the part of Automation Alley for any subsequent illness I may contract. I understand that I may be refused entry or be required to leave Automation Alley if I do not comply with the Protocol and/or do not sign below.

Name: \_\_\_\_\_

Company  
: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_